**Quality Assurance Mechanism Format**

| **S.No.** | **Criteria** | **Description** |
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| **1** | **Skill Gap Analysis** |  |
| **2** | **Curriculum Mapping** |  |
| **3** | **Mobilization of Students** |  |
| **4** | **Student Admission** | Transparent and merit-based admission process.  Scholarships and financial aid for deserving students. |
| **5** | **Attendance and Leave Policy**   1. **Faculty** 2. **Student** |  |
| **6** | **Regulation of Classes** | Duration (No. of lectures) |
| **7** | **Teaching Outcomes** | Staff Appraisal  Peer Review (Classroom Observation)  Teacher Portfolio  Assessment of outcomes  Feedback from Student |
| **8** | **Learning Outcomes** | Program Preview  Placement  Patent Field / Approved |
| **9** | **Essential Employability Skills** |  |
| **10** | **Academic Performance Improvement** | Seminars  Workshops / Webinars  Conferences  Academic Publications / Journal/Articles  Incentives for Improvement  Academic Research Points |
| **11** | **Accreditation and Compliance** |  |
| **12** | **Safety Standards** | Environmental Health & Safety Compliance, Good Laboratory Practices etc. |
| **13** | **Report on:**   1. **Industrial / Guest Visit** 2. **Projects** 3. **Apprenticeships / Internships** |  |
| **14** | **Assessment** | External Assessments  Internal Assessments  ISO Evidence |
| **15** | **Student Feedback** | End of Semester questionnaires. |
| **16** | **Faculty Feedback** | End of Semester questionnaires. |
| **17** | **Annual Quality Assurance Report** | Extract of Report |